



Melksham Neighbourhood Plan

Steering Group Meeting

Melksham Without Parish Council meeting venue

1 Swift Way, off Westinghouse Way,
Bowerhill Industrial Estate, Melksham,
SN12 6GX

Date: Wednesday, 27 January 2021

Start: 6.00pm

1. Welcome and Apologies
2. Declarations of Interests
3. Public Participation
4. Terms of Reference

To approve the draft Terms of Reference (to follow).

5. Finance Report
 - a) To note the latest financial report.

6. New Members

To receive an update regarding the appointment of new members to the Steering Group.
To consider the requirement for a Transport Representative on the Steering Group.

7. Global Warming and Climate Emergency Task Group

To note the planning report prepared by the Task Group at Wiltshire Council.

8. Movement Working Group

To note the report and the request made by Melksham Town Council for the recommendations contained therein to form part of the review of the Neighbourhood Plan and to be included/ considered alongside the A350 bypass proposals.

9. Land at Semington Road, Melksham

To note the decision of the Strategic Planning Committee at their meeting on 27 January 2021 regarding planning application 20/01938/OUT.

10. Semington Parish Council

To note Semington Parish Council's wish to be engaged with the Steering Group and that their priority is to maintain as much undeveloped land as possible between the Kennet and Avon Canal and the settlements of Melksham, Bowerhill and Berryfields in order to protect the canal and its immediate surroundings from the adverse effects of development.

To consider engagement with other neighbouring parishes as part of the Neighbourhood Plan process.

11. Referendum Costs

To note that the fees associated with referendums are paid for by the Local Authority.

12. Closed Session

In view of the sensitive nature of the agenda items to be discussed, members are requested to agree to exclude the public and press from the meeting.

13. Notes of Recent Meetings

- a) To agree Notes of Meetings held on 25 August 2020, 23 September 2020, 21 October 2020 and 25 November 2020.
- b) Matters Arising

14. Whitley Farm

To consider the response to be made to the appointed agents.

15. Local Plan Review

To consider feedback received and a way forward.

16. Wiltshire Council Planning Inspectors

To receive an explanation of the recruitment process for Planning Inspectors.

17. Date of Next Meeting of Steering Group: 24 February 2021 (unless one is required earlier) at to be held virtually via Zoom.